



YERMO COMMUNITY SERVICES DISTRICT

38315 McCormick Street, Post Office Box 206 Yermo, CA
92398-0206

Email: yermocsd@outlook.com

Web: www.yermocsd.info

Phone: 760-254-2331 / Fax: (760) 254-3267

Yermo/Calico Fire Department

Phone: (760) 254-3408 / Fax: (760) 254-3267

Yermo Community Services District Job Announcement



January 7th, 2020

The Yermo Community Services District is looking for candidates for General Manager.

Individuals interested in the position shall submit a comprehensive resume of relevant experience which includes a minimum of three personal and professional references. **The deadline for submittal by mail, email or fax is by 4:00 p.m. on Monday February 17th, 2020. Information about the District is available at our website at**

www.yermocsd.info. The website includes a District policy on the responsibilities of the General Manager. Telephone inquiries will not be accepted, although someone from the District may make inquiries for additional candidate information. Successful candidates will be notified by the District about the next phase of the selection process. Salary is negotiable commensurate with experience.

The Position

The Yermo Community Services District is searching for a seasoned professional government manager to lead the District. The General Manager reports to a five-member Board of Directors elected by the residents of Yermo, CA. The General Manager oversees the service delivery of the District through a hired staff.

Yermo is an unincorporated community situated in San Bernardino County. Services for the community are provided by the District and San Bernardino County. The District is responsible for parks and recreation, fire protection, street lighting, graffiti abatement, water powers, facility rentals and other miscellaneous activities.

The County is responsible for law enforcement, hardscape (streets, curbs, gutters and sidewalks), flood control, planning, code enforcement and other miscellaneous services.

Qualifications

The successful candidate will have a minimum of two-years in a leadership position in a governmental agency; preferably in local government. Experience in reporting to an elected body is highly desirable. A degree in public administration, political science or another relevant major is required. The applicant must be able to lead a small team and be able to be hands on with disciplines not specifically assigned to staff.

The Selection Process Candidates for the position will be required to submit a comprehensive resume outlining their education, training and experience in leading a governmental agency. Board will determine the final list of candidates and invite them for an interview in a special meeting in closed session TBD. Each candidate may make a presentation to the Board in an open session meeting of the District. The candidate selected by the Board will be required to do a background check before starting employment. The position is a non-PERS agency which does not offer a retirement plan and thus, not subject to the employment conditions of a PERS retiree. The position is a non-exempt (part-time) position of a maximum of 38 hours per week.

More information about Yermo can be found on the wiki at: https://en.wikipedia.org/wiki/Yermo,_California

In accordance with state and federal laws, the Yermo Community Services District prohibits unlawful discrimination, harassment, intimidation, or coercion in employment, and provision of services based on age (over 40), race, sex, color, religion, national origin, political affiliation, ancestry, marital status, sexual orientation, pregnancy, childbirth or related medical condition, or disability. Yermo Community Services District is also fully committed to protecting employee rights under the Family Medical Leave Act (FMLA) and the California Family Rights Act (CFRA).