

# YERMO COMMUNITY SERVICES DISTRICT

## MINUTES

### Board of Directors Meeting

April 9, 2020; 6:30 p.m.

#### Call to order and Pledge of Allegiance:

Call to Order- President Quinones

Roll Call: Secretary- Nate R.

Director Cint: Present, Director Shields: Present, Director Loehr: Present, Director Yearsley: Absent, Director Quinones: Present

#### Review and Approval of the Agenda:

Review and Approval of the Agenda for April 9<sup>th</sup>, 2020

**Motion:** Director Shields **Second:** Director Loehr

**Vote:** Director Cint: Aye, Director Shields: Aye, Director Loehr: Aye, Director Yearsley: Absent, Director Quinones: Aye; **Aye-5 Nay- 0 Abstain- 0**

#### Public Comments:

None

#### Consent Calendar Items:

1. Approval of Minutes for March 12<sup>th</sup>, 2020
2. Approval of Bill for April 2020

**Motion:** Director Cint **Second:** Director Shields

**Vote:** Director Cint: Aye, Director Shields: Aye, Director Loehr: Aye, Director Yearsley: Absent, Director Quinones: Aye; **Aye- 4 Nay- 0 Abstain- 0**

- **Motion before the board is to Amend the Agenda and the consent calendar to change it to Approval of the Minutes for March 2020.**
- **Motion before the board is to approve the consent calendar with agenda items as stated.**

**Motion:** Director Cint **Second:** Director Loehr

**Vote:** Director Cint: Aye, Director Shields: Aye, Director Loehr: Aye, Director Yearsley: Absent, Director Quinones: Aye; **Aye- 4 Nay- 0 Abstain- 0**

### **Public Hearings:**

#### **CHP-**

- Everything with the California Highway Patrol stays the same. CHP has altered some things due to the COVID-19 pandemic.
- CHP staffing has increased on the road because a lot of the training has been canceled.
- The Highway Patrol main office has been practicing social distancing between office staff and the public as well. The CHP is still open for business in Barstow. Other CHP offices were closed due to high volume of people.
- Accident picture is less on the road as well, Ticket levels are lower than normal.

### **Committee reports:**

#### **Welcome Center Committee-**

- Welcome Center is ready, doors are ready to open. Mr. Henderson was going to do a soft opening the weekend of our last meeting, then the virus hit and so it was canceled till further notice.

#### **Parks & Rec's-**

- Spoke with Sarah Wakehouse about moving Yermo days to November but its best to do just do it June of next year. But then they finally decided to just cancel all events for this year. If things do open by October Parks & Rec's can gather a Halloween party in an instant.
- Parks & Rec's still has Thanksgiving to look forward to in the future.
- For now, there is no point in planning something and kicking a ball down the line if we can't tell what's going to happen in the future. As of right now all events for Parks & rec's will be moved to the 2021 year and have a zoom meeting to finalize all events.

#### **Community Outreach-**

- Just an update on the Yermo Clean- up day, all future events are cancelled due to the Coronavirus going around.

### **Staff Reports:**

#### **General Manager- Vacant**

#### **Secretary- Nate R**

- Other than what I mentioned about the current bills and the previous Directors checks that I mentioned prior we will have more directors checks to be signed for today's meeting.

- The office currently has another leak in our AC/Heater vents. I did capture photos this time around showing where the leaks are and which part of the building. Joe did utilize the time frame from when it stopped raining to try and make a temporary fix on the vents until we get the right people in to do a better job on our roofs.
- I have recently been working with Cpt. Moreb and Chief Brakebill on get them an account set up for them to receive oxygen tanks for the department. All went well and they did get the first delivery as of today. Also, the fire department will be having deliveries as needed and will eventually get a system in that will allow them to refill their own tank when needed.
- I asked Joe to purchase a padlock and install a latch on the current medical cabinet and as of right now Cpt. Moreb and myself have a key to the lock. And if Chief needs a key for himself I can have one made. Cpt Moreb's right hand man will also be getting a key soon.

**Maintenance- Joe Serrano**

**none**

**Fire Chief- Jim Brakebill**

### **Yermo-Calico Fire Department**

#### **March 11, 2020 – April 8, 2020 Incidents for Yermo-Calico Fire Department**

##### **Medical Calls**

- (320)- Emergency Medical Service, other= 15
- (311)- Medical assist= 2
- (322)- Vehicle accident w/injury= 3
- (324)- Vehicle accident w/out injury- 2

**Total Medical calls= 20**

- (611)- Canceled en route= 4
- (550)- Public services assistance= 1
- (700)- False Alarm or false call, other= 1
- (553)- Public Service= 1

**Total Good intent Calls= 7**

##### **Fire Calls**

- (112)- Fire in structure other than in a building= 1
- (162)- Outside equipment fire= 1

**Total fire calls= 2**

Total calls for the month= 29

Total calls for this year= 123

### Events and Grants

- All events have been canceled due to coronavirus update on the coronavirus- we have been low on our PPE for Covid-19 patients. It has been a challenge finding them and keeping them in stock
- Yermo, Daggett, and Newberry Fire had 84 cases of water donated by Niagra water and Silver Valley Fire Alliance Non-Profit organization. We are very grateful to them. The water is to be used for our first responders and patients on duty or on scene. (not to be taken home)
- Daggett Fire – As of two days ago we are running all Daggett's calls. Their Assistance Chief came up positive. They decided to close the Daggett Fire Station. Now, we're going to need more PPE's for the coronavirus.
- Yermo Personal – Our Firefighters have been stepping up and showing their dedication to the Yermo-Calico Fire Department.
- Introduction of Fire Personnel promotions – EMS Captain Paul Gilbert, Operation/Training Captain Michael Silva, Station Captain Tonee Moreb and New Engineer Miguel Hernandez.
- Two Swear ins today – Julie and Fabien EMT's students
- We received our Type 3 Brush Engine 381 completed w/paint and logos.
  - Renting PEE's
  - PPE Grant – Still in progress
  - Extraction tools

### Training – Training hours

All training has been cancelled with mutual departments. We have been training on coronavirus patients, Donning & Doffing and lots of PT training.

- SCBA donning and doffing= 27 hours
- EMS – Vitals, patient assessment, PCR, CPR= 48
- Pre- Planning/pre of scenarios= 24
- Biddle/PT= 129
- EMT scenarios= 52
- Pre-trip of apparatus brush patrol 381= 36
- PPE/SCBA – donning and doffing= 48
- Ropes and knots= 24
- Hydrant catching= 18
- Hose relays= 27
- Ladder= 10
- Tool training= 18
- Geographic mapping= 36

**Total training hours= 497 hours**

**Informational items/Presentations:**

None

**Board of Director's Business:**

1. **ACTION/INFORMATION ITEM:** Review and approval of repair on the maintenance truck steering wheel.

**Motion:** Director Yearsley **Second:** Director Loehr

**Vote: Unanimous;** Director Cint: Aye, Director Shields: Aye, Director Loehr: Aye, Director Yearsley: Aye, Director Quinones: Aye; **Aye- 5 Nay- 0 Abstain- 0**

**Motion before the board is to table the item till we get more information on exactly what the total is and the exact problem with the truck.**

2. **ACTION/INFORMATION ITEM:** Discuss/Review LAFCO Ballot.

**Motion:** Director Loehr **Second:** Director Yearsley

**Vote: Unanimous;** Director Cint: Aye, Director Shields: Aye, Director Loehr: Aye, Director Yearsley: Aye, Director Quinones: Aye; **Aye- 5 Nay- 0 Abstain- 0**

**Motion before the board is that we vote for Kimberly Cox to be our LAFCO representative for San Bernardino County.**

3. **ACTION/INFORMATION ITEM:** Discuss, update, and/or create new Commodities Contact

**Motion:** Director Loehr **Second:** Director Shields

**Vote: Unanimous;** Director Cint: Aye, Director Shields: Aye, Director Loehr: Aye, Director Yearsley: Aye, Director Quinones: Aye; **Aye- 5 Nay- 0 Abstain- 0**

**Motion before the board is to table this item so that Nate can contact Mr. Romano and get better information on this contract and paper work.**

4. **ACTION/INFORMATION ITEM:** Discuss, update, on CSDA Workshops.

**Motion:** Director Loehr **Second:** Director Yearsley

**Vote: Unanimous;** Director Cint: Aye, Director Shields: Aye, Director Loehr: Aye, Director Yearsley: Aye, Director Quinones: Aye; **Aye- 5 Nay- 0 Abstain- 0**

## **Directors Reports:**

### **Director Cint-**

- Director Cint gave an update on our CSD website and how to navigate through it when it comes down to CSD audits, Bank Statements and month to month expenses for our CSD.
- Director Cint did mention that he finally gained access to our bank accounts for logging in. He did also state that he has been keeping up on the website as far as uploading things for the public's knowledge and to be informed.
- Due to everything being online for the public, it eliminates having to bug the office for little things.
- Director Cint is getting a budget together for the review of the board and to be uploaded on the website
- Director Cint had stated that he and Nate have been working on getting everything caught up on having all our receipts scanned by the end of April and starting in May we should have all of that stuff.

### **Director Loehr- Director Loehr requested an update on the General Manager applications.**

### **Director Yearsley-**

- Director Yearsley updated the board members on the extrication equipment from our grant. He stated that he has received some of the equipment but had to send a RAM back due to the item not being correct and had the right RAM reordered. As far as the proper equipment goes he has been working on serializing them and waiting on OSHA to certify them after he has all extrication equipment in his possession.
- Also, the Air bags and the controller for them. All the 8 stabilizers haven't arrived yet, along with the extensions for them.
- When all the equipment comes in the Yermo Calico Fire Department will be the only volunteer fire department with the E-Tools on our apparatuses.
- Secondly he announced that once all the tools are in HERTS will send out a tech to train our crews on them and certified by OTS that all the equipment is in order, the grant money will be re-issued back to the Fire department/CSD via check.

### **Director Quinones-**

- Director Quinones requested that I contact the applicants for the General Manager position about having interviews for an upcoming meeting.

### **Director Shields- None**

## **Identification of Items for Future Meetings:**

- **ACTION/INFORMATION ITEM:** Review and approval of repair on the maintenance truck steering wheel.
- **ACTION/INFORMATION ITEM:** Discuss, update, and/or create new Commodities Contact
- Security system bids for the Yermo Welcome Center.

- General Manager Hires

**Closed Session:**

**None**

**Closed Session Report:**

**Adjournment: Motion:** Director Cint **Second:** Director Yearsley **Vote:** Unanimous. **Time:** 7:50 p.m.

**Vote:** Director Cint: Aye, Director Shields: Aye, Director Loehr: Aye, Director Yearsley: Aye, Director Quinones: Aye; **Aye- 5 Nay- 0 Abstain- 0**

I certify that this is an accurate report of the meeting:

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President Janica Quinones

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Vice President Clarissa Loehr

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Director Deborah Shields/Community Outreach

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Director Michael Cint/District Fiscal Officer

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Director Gary Yearsley/Fire Commissioner

ATTEST: \_\_\_\_\_

Nate Rojas

Secretary/ Clerk to the Board of Directors